

St. George

Community Consolidated School District No. 258

5200 East Center Street - Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS
Helen Boehrsen

BOARD OF EDUCATION
Darrell Pendleton, President
Thomas Yuska, Vice-President
Ryan Cox, Secretary
LaDawn Armstrong, Member
Paula Dykstra, Member
Kathy Fouts, Member
David Munsterman, Member

Minutes of the Regular Board of Education Meeting April 25, 2019

Meeting was Called to Order at 6:32 p.m. by Vice-President, Thomas Yuska.

Present at **Roll Call**: Yuska, Goering, Fouts, Dykstra, Cox.
Absent: Pendleton, Armstrong.
A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:
Helen Boehrsen, Superintendent; John Grill, Comptroller; Jason Johnson, Treasurer; Bryan Wells, Assistant Principal/Athletic Director; Rhonda Stegall, Board Recording Secretary; Andrew Grala, Physical Education Teacher; Michelle Sanders, First Grade Teacher; and David Munsterman, Board Member-Elect.

Additional Agenda Items: None.

Introduction of Guests and Comments

Mr. Pendleton joined the meeting at 6:35 PM.

Jason Johnson presented the Treasurer's Report. Additional financial information was given to the Board including:

- Activity Account
- Cash Receipts
- Imprest Account
- Monthly Expenditures
- Credit Card Statement
- Bank Collateral - Quarterly Report
- Impact Fees – Quarterly Report

Mrs. Fouts made a motion to approve the **Consent Agenda** which included:

- Minutes from Regular Board Meeting, March 21, 2019
- Financial Reports
- Monthly Expenditures
- Bank Collateral
- Impact Fees
- Mobile Classroom Lease Extensions with JMO Modular
- School Treasurer Compensation effective July 1, 2019
- Resignations:
 - Jennifer Boll, 7th Grade Girls Basketball Coach effective March 22, 2019
 - Emily Smith, Head Softball Coach effective April 9, 2019
 - Amy Kate Spencer, 5th Grade Teacher and Student Council Sponsor effective June 3, 2019
 - Stephanie Koerner, Special Education Teacher effective June 3, 2019

- Policy 4.190 Targeted School Violence Prevention Program, First Reading
- Policy 5.185 Family and Medical Leave, First Reading
- Press Policy Issue 100, Second Reading:
 1. School Board
 - 2.20 Powers and Duties of the School Board; Indemnification
 - 2.250 Access to District Public Records
 - 2.250-E2 Immediately Available District Public Records and Web-Posted Reports and Records
 2. Operational Services
 - 4.100 Insurance Management
 - 4.110 Transportation
 - 4.150 Facility Management and Building Programs
 - 4.160 Environmental Quality of Buildings and Grounds
 3. Personnel
 - 5.10 Equal Employment Opportunity and Minority Recruitment
 - 5.250 Leaves of Absence
 - 5.330 Sick Days, Vacation, Holidays, and Leaves
 4. Instruction
 - 6.15 School Accountability
 - 6.185 Remote Educational Program
 5. Community Relations
 - 8.95 Parental Involvement
 6. Five Year Review
 - 2.40 Board Member Qualifications
 - 2.50 Board Member Term of Office
 - 2.60 Board Member Removal from Office
 - 4.30 Revenue and Investments
 - 6.65 Student Social and Emotional Development
 - 7.185 Teen Dating Violence Prohibited

Mr. Goering seconded the motion.

Yeas: Pendleton, Yuska, Goering, Dykstra, Cox, Fouts.

Nays: None.

Absent: Armstrong.

Motion passed.

Mrs. Armstrong joined the meeting at 6:37 p.m.

Administrative and Board Committee Reports

Superintendent Report – Superintendent Boehrsen

Ms. Boehrsen informed the Board that a new edition of IASB's book titled Coming to Order: A Guide to Successful School Board Meetings is being provided to each of the board members at this board meeting.

Ms. Boehrsen displayed a picture of students wearing #SGSProud T-shirts and plastic hard hats and holding onto a shovel for a mock groundbreaking picture. She noted that one student was randomly chosen from each grade from PreK – 8th Grade to participate in the picture which was posted to the District's Facebook page and extremely popular. Ms. Boehrsen thanked the Board for their support with the referendum. She noted that we had the 2nd highest building bond pass rate in Illinois for the April 2, 2019 election.

Ms. Boehrsen reminded the Board that graduation will be held on Tuesday, May 21st at 6:30 PM at Calvary Bible Church and asked that all Board Members be there by 6 PM.

Ms. Boehrsen informed the Board that the Economic Alliance Council held their first community symposium this month. She noted that local mayors and large businesses in our area spoke at the event. The businesses noted that in order to be able to hire the kind of workforce that they need, the community needs to show an investment in parks, schools, etc. in order to attract and retain citizens.

Ms. Boehrsen informed the Board that the amended budget will be presented at the May board meeting. She noted that there will be a special meeting (Hearing for the Amended Budget) in June and the amended budget would be adopted at the regular June board meeting. Ms. Boehrsen noted that the amended budget includes unexpected items such as mold issue expenses and architectural fees.

Ms. Boehrsen explained to the Board that the District is working on two (2) grants. She noted that neither grant currently has any funding and that there are no guarantees the District will be awarded either of them. Ms. Boehrsen explained that the first grant is a COPS Grant which will provide for safety and security upgrades. She noted the grant must be submitted by local law enforcement and that she has been working with Sherriff Mike Downey on it. Ms. Boehrsen stated notification of the grant award would not take place until later in the year. Ms. Boehrsen explained that the second grant is a preschool grant and the application is due June 10, 2019. She noted that the District will soon be sending a survey to our parents and guardians regarding preschool.

Assistant Principal – Bryan Wells

Mr. Wells gave the Principal and Assistant Principals Reports. He noted that Mrs. Johnston was in Lithuania as part of a School Review Team and had face-timed with Mr. Hannig's social studies classes about her experiences.

Mr. Wells noted that that IAR and ISA assessments (formerly PARCC assessments) were nearing completion.

Mr. Wells informed the Board that a survey was issued to current 6th and 7th grade students regarding the formation of an IESA 7th and 8th grade co-ed soccer team at St. George School next school year. He noted that 70 students expressed interest so the District will continue explore the opportunity.

Committee Reports

KASEC: Ms. Boehrsen stated that routine business was conducted at the April meeting. She noted that a policy change regarding proration of tuition is in its first reading.

Policy: Mr. Yuska stated that two (2) policy changes were reviewed and will be presented at this meeting for their first reading by the Board. Ms. Boehrsen noted that an additional policy (Policy 7.270 Administering Medicines to Students) is being reviewed by the committee and will be presented to the Board for its first reading at the May board meeting.

Building: Mr. Yuska informed the Board that the committee is busy as a result of the passage of the referendum with several action items being presented to the Board for approval at this meeting.

Community Relations: Mrs. Dykstra informed the Board that the District's website does not meet ADA requirements and the ADA compliance component will cost extra but it includes website monitoring for ADA compliance all throughout the year. Ms. Boehrsen noted that the website cost is now annual (due at one time in the beginning) instead of monthly installments.

Mrs. Dykstra informed the Board that the committee is making plans for two events for the next school year. The first event would be a volunteer recognition event such as a taco bar that would be held just prior to the start of the first PTO meeting in September 2019. The second event would be a St. George School reunion event. Mr. Boehrnsen noted that there is such a rich history at St. George School which was enjoyed during recently held community informational meetings for the referendum and stated that we don't want to lose that for future generations. She added that the committee would work with the St. George School Foundation on the reunion.

Other: None.

Discussion and Possible Action Items

- A. Approve Quote from Tria Architecture for Architectural Services for Mobile Classroom Relocation as Presented – **ACTION**

Motion was made by Mr. Cox to approve the quote from Tria Architecture for Architectural Services for Mobile Classroom Relocation as presented. Mrs. Armstrong seconded the motion.

Ms. Boehrnsen explained that the mobile units will be moved this summer. They will be relocated by the softball field, not the primary parking lot. The primary parking lot will hold the construction company's trailer and be used for the construction company's needs such as parking.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

- B. Approve Quote from Tria Architecture for Architectural Services to Secure Main Entry Renovations as Presented – **ACTION**

Motion was made by Mrs. Fouts to approve the quote from Tria Architecture for Architectural Services to Secure Main Entry Renovations as presented. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

- C. Approve Bid from Gallagher Asphalt Corporation for Parking Lot Paving Project for Summer 2019 as Presented – **ACTION**

Motion was made by Mr. Yuska to approve the bid from Gallagher Asphalt Corporation for Parking Lot Paving Project for Summer 2019 as presented. Mrs. Fouts seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

- D. Approve Solicitation of Bids/Proposals for Electrical, Fire Alarm, Data Cabling, and Concrete for Mobile Classroom Relocation – **ACTION**

Motion was made by Mrs. Armstrong to approve the Solicitation of Bids/Proposals for Electrical, Fire Alarm, Data Cabling, and Concrete for Mobile Classroom Relocation. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

- E. Approve Solicitation of Bids for the General Contractor for Main Entry Renovations – **ACTION**

Motion was made by Mr. Cox to approve the Solicitation of Bids for the General Contractor for Main Entry Renovations. Mr. Goering seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

- F. Approve School Calendar for 2019-2020 – **ACTION**

Motion was made by Mrs. Fouts to approve the School Calendar for 2019-2020 as presented. Mr. Cox seconded the motion.

Ms. Boehrsen explained that one-time alterations were made to the usual school calendar set up in order to maximize the summer construction season in 2020 and to minimize the construction project's impact on student learning.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment
- FOIA Request from NBC 5 Chicago requesting information regarding storm shelters that may exist at St. George CCSD No. 258 and the District's tornado emergency plans.
- Staff Appreciation Luncheon

Closed Session

Motion was made by Mr. Cox to enter Closed Session at 7:49 p.m. for the purposes of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11)
- The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

Mr. Goering seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

Mrs. Armstrong made a motion to return to open session at 8:31 p.m. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

Action Items

A. Approve Closed Session Minutes from April 25, 2019

Mr. Yuska made the motion to approve the Closed Session Minutes from April 25, 2019.

Mrs. Fouts seconded the motion.

Yeas: All.

Nays: None.

Absent: None.

Motion passed.

B. Approve Extra-Duty Assignments for 2019-2020

Mr. Cox made the motion to approve the Extra Duty Assignments for FY 2019-2020 as presented. Mrs. Armstrong seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

C. Approve Employment of Non-Certified Staff for FY 2018-2019

Mrs. Fouts made the motion to employ Carrie Rink as a Paraprofessional at a rate of \$12.76 per hour for FY 2018-2019. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

Mrs. Armstrong made the motion to employ Kathy Simone as a Bus Driver for FY 2018-2019 at the standard driver rates as set for the 2018-2019 school year. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Goering, Armstrong, Dykstra, Cox, Fouts.

Nays: None.

Absent: None.

Motion passed.

Mrs. Armstrong made the motion to adjourn at 8:35 p.m. Mr. Cox seconded the motion.

Yeas: All.

Nays: None.

Absent: None.

Motion passed.



Darrell Pendleton, President



Ryan Cox, Secretary